

Review of Effectiveness of Funding System for UK Seafarer Training Privacy Notice

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1. How we use your Information

This privacy notice describes how we collect and use your personal information when you participate in the Review of Effectiveness of Funding System for UK Seafarer Training ('the review'). You may participate in this review through stakeholder interviews or through the anonymous online seafarer survey.

The Maritime and Coastguard Agency (MCA) has asked Frazer-Nash Consultancy (FNC) to administer this review. The joint controllers for your personal information are the MCA and FNC. This notice sets out how your data will be used and your rights under the UK General Data Protection Regulation (GDPR) and the Data Protection Act 2018.

FNC will use the information from the review to produce a report for the MCA that updates the Support for Maritime Training (SMarT) Review, last conducted in 2016, to refresh the evidence base in order to provide a robust basis for future funding and decision making in relation to maritime training.

2. The type of personal information we collect

Where you participate in the review as part of stakeholder interviews, FNC will collect and process your business contact details, such as your name, email address, and your role within your organisation in order to facilitate interviews. FNC will also process any personal information that form part of any voice recordings or notes taken during the interviews.

Where you participate in the online seafarer survey, the survey is anonymous, therefore FNC will not collect your personal information. Your survey responses will be used to produce aggregated statistics and will not be linked to you as an individual.

3. How we get the personal information and why we have it

Where you have participated in stakeholder interviews, you will have been initially contacted because you have been identified either by the MCA or FNC as a relevant stakeholder based on your experience and/or industry. Your personal information will be used to facilitate the interviews and to produce the report. The final report may be published online, however, you will not be identifiable in this report.

Under the UK General Data Protection Regulation (UK GDPR), the MCA and Frazer-Nash Consultancy will only process your personal data where we have a lawful basis to do so.

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We process your personal data for this purpose in accordance with the lawful basis identified below:

Article 6(1)(e) - public interest - processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller;

4. How we store and ensure the security of your personal information

FNC will store personal information collected during the review in their secure systems. After the review is complete, FNC will safely dispose of your information.

5. How long we retain your personal information

Where you have participated in stakeholder interviews, FNC will retain your personal information for the length of the review to produce their report. After this, FNC will safely dispose of your information.

6. Who will we share your information with?

The personal information collected and processed during the stakeholder interviews will not be shared outside of the MCA and FNC.

7. Your data protection rights

If you wish to exercise your rights as a data subject, contact FNC at datamanagement@fnc.co.uk

Information on how the MCA looks after personal data, your rights, how to contact our data protection officer and how to complain about processing of your personal data can be found on our personal information charter via the following link:

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency/about/personal-information-charter>.

Information on how Frazer-Nash Consultancy looks after personal data, your rights, how to contact their GDPR Lead and how to complain about processing of your personal data can be found in their privacy notices: <https://www.fnc.co.uk/discover-frazer-nash/about-us/our-policies-and-statements/>